

C R A G G Y R A N G E

VINEYARDS LTD

Employee Referral Form

Thank you for referring a candidate to Craggy Range. To be valid, this form must be submitted with a completed resume/application to the Human Resources Manager. To become eligible for a bonus, all information must be filled out completely.

Applicant's Name: _____ Date: _____

Applicant's Telephone: Home _____

Work _____

Position Applied for: _____

- 1) What job-related skills does your referral candidate possess that makes them a suitable candidate and qualified for the position at Craggy Range?

- 2) If hired, why do you believe that the person you are referring would be an asset to Craggy Range?

Declaration:

- I have secured permission from the above candidate and submit this application for a position at Craggy Range.
- I have attached a current resume/cv.
- I have read the Employee Referral Guidelines and understand the requirements to receive a referral bonus.

Employee Name (Print)

FOR HUMAN RESOURCES USE ONLY

Date Received: _____

Valid Referral: Y/N

Start Date: _____

Date for bonus to be paid: _____